

**Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority**

Minutes of the Board of Directors
June 1, 2022 – 5:30 p.m.

- Present:** John Spezia*, Chairperson; Tara Auter, Scott Dowers, Dylan Haun, Britny Hoag, Kim Hoffman, Ken Salomon, Maruti Seth and Dean Shore.
- Absent:** Bill Black, Carley Fredericks, and O. J. Harrison.
- Attending:** Kaylan Huber, Joe Dunagan, Jeremiah Brady and Teri Gaffney.
- Guests:** None.
- Call to Order:** Scott Dowers called the meeting to order at 5:30 p.m.
- Pledge:** The Pledge of Allegiance was recited by the members.
- Roll Call:** The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meeting of the Board of Directors of May 2, 2022, were reviewed. ***It was moved by Ken Salomon, seconded by Kim Hoffman, and carried to approve the Minutes of the meeting of the Board of Directors of May 2, 2022, as presented.***

PUBLIC COMMENTS – No comments were received.

COMMITTEE REPORTS:

Ad Hoc Human Resource Committee – It was reported that the Ad Hoc Human Resource Committee had met on May 16, 2022, to review the health insurance options. ***It was moved by Kin Hoffman, seconded by Maruti Seth, and carried to approve the offering of the Aetna Health Insurance Plan (AFA IL Savings Plus CPOSII 1500 80/50 COY) to the full-time employees of the Authority.***

Events Committee – Ken Salomon reported that the Events Committee had met on May 22, 2022. The Committee has identified three dates that could be offered for the Trace Adkins event (October 1, October 7, and November 5). The promoter for Adkins has indicated that the cost will be \$65,000 of which 50% would be due thirty days before the event. After discussion, ***it was moved by Maruti Seth, seconded by Tara Auter, and carried to authorize Ken Salomon to work with the promoters for Trace Adkins to determine if one of the three dates offered could be secured for a concert.*** If we can secure one of the dates, Mr. Salomon will seek contract approval of the Board.

Mr. Salomon also reported that we have been able to secure a comedy show on Saturday, September 10th. Comedian Donnie Baker will perform that evening. The opening act will be Chris Hightower. The plan is to have a pre-party for an additional \$10 which will entitle a person to two beers and free pizza. The Committee is looking to sell \$500 sponsorship packages. The announcement will be made the Monday prior to Father's Day.

Finance Committee – Dean Shore highlighted the finance report. With regards to the financial audit, the final payment has been made. The RFP has been sent for the completion of the current audits and we are awaiting the bids. ***It was moved by Dean Shore, seconded by Ken Salomon, and carried to accept the April 2022 deposits, debits, credit card charges and bills paid as presented.***

(*John Spezia entered the meeting at 6:00 p.m.)

OLD BUSINESS:

Sign Update – It was reported that the City of Danville has determined that the sign, which was originally to have been placed to the west of the arena, will now need to be placed near the Pro Shop entrance. We are still awaiting approval of JULIE. The sign manufacturer has halted production until we receive the final approval from the City as to where the sign may be placed.

Drainage Repair Work – The sewer issue has been repaired recently and we are awaiting a final report from the contractor as to the findings and detailed information as to the work that was performed.

Board Retreat – Dates for the Board Retreat are being secured from the presenters.

NEW BUSINESS:

Dress Code Policy – Teri Gaffney highlighted the new *Dress Code Policy* for the Arena employees. ***It was moved by Dean Shore, seconded by Kim Hoffman, and carried to approve the ‘Dress Code’ policy as presented.***

GENERAL MANAGER’S REPORT:

Joe Dunagan reported that the ice will be melted beginning July 1, 2022. A tentative schedule for the Bobcats Hockey season has been received.

Mr. Dunagan also reported that there have been several leaks in the roof and a recommendation for a roof coating has been received. It was suggested that Mr. Dunagan investigate when the roof was installed to determine if there were any warranties still in place.

Mr. Dunagan gave an overview of the training of the staff.

Mr. Dunagan reported that he is exploring partnering with the Masonic Temple on some events. The Authority is limited on room capacity in the meeting rooms and the arena itself is often too large. With this partnership, the Authority could hold an event at the Masonic Temple while the ice could still be rented. It was suggested that the Events Committee schedule a tour of the area.

OTHER BUSINESS:

The Board Members were reminded of the need to complete the evaluations and return them to the Board Secretary.

Executive Session – *It was moved by John Spezia, seconded by Maruti Seth, and carried to recess into Executive Session to discuss personnel.* Joe Dunagan and Jeremiah Brady were excused from the meeting (6:25 p.m.)

The Board Meeting reconvened into regular session at 6:49 p.m.

NEXT MEETING – The next meeting of the Board of Directors is scheduled for June 22, 2022.

The Members were reminded of the need to complete the evaluations and return them to the Board Secretary.

ADJOURNMENT – There being no further business, the meeting adjourned at 6:51 p.m.

Scott Dowers, Vice Chairperson