

**Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority**

Minutes of the Board of Directors
September 13, 2022 – 5:30 p.m.

Present: Tara Auter, Dylan Haun, Britny Hoag, Kim Hoffman, Ken Salomon, Maruti Seth and Dean Shore.

Absent: Bill Black, Carley Fredericks, O J. Harrison, and John Spezia.

Attending: Andrew Mudd, Jeremiah Brady, Janet Payne, Ron Schmink, and Teri Gaffney.

Guests: Marvin Holman and Bill Pickett.

Call to Order: The meeting was called to order at 5:30 p.m.

Pledge: The Pledge of Allegiance was recited by the members.

Roll Call: The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meeting of the Board of Directors of August 24, 2022, and August 31, 2022, were reviewed. ***It was moved by Maruti Seth, seconded by Ken Salomon, and carried to approve the Minutes of the meets of the Board of Directors of August 24, 2022, and August 31, 2022, as presented.***

PUBLIC COMMENTS – No comments were received.

COMMITTEE REPORTS:

Events Committee – Ken Salomon reported that the committee met on August 31, 2022, to review the plans for the Donnie Baker event that was held on September 10th. Mr. Salomon noted that the event was successful. It was suggested that we evaluate the Etix agreement due to the amount of monies charged by Etix.

Finance Committee – Dean Shore reviewed the Finance report for the members. ***It was moved by Dean Shore, seconded by Maruti Seth, and carried unanimously to accept the August 2022 deposits, debits, credit card charges and bills paid as presented.***

Purchasing Process Procedure – Revisions to the *Purchasing Process Procedure* were reviewed. The revisions will standardize the purchasing process for all employees. ***It was moved by Kim Hoffman, seconded by Dean Shore, and unanimously passed to approve the revisions to the Purchasing Process Procedure as presented.***

Arena Floor Covering - It was reported that the Arena has been approved for financing at Iroquois Federal for the purchase of the new floor covering for the ice rink. It is anticipated that the flooring will be delivered prior to the *Festival of Trees* event. For the Kiwanis Pancake Day event, the ice will be covered with tarps and carpeting will be laid over that. Iroquois Federal has also approved the Arena for a \$50,000 line of credit

It was moved by Dean Shore, seconded by Maruti Seth, and carried unanimously to approve the \$98,000 financing through Iroquois Federal for sixty (60) months for the purchase of the ice covering and a \$50,000 line of credit with Iroquois Federal.

Ice Equipment Maintenance Agreement - Total Mechanical has been contacted and it was learned that the agreement provided is only for the ice. Total Mechanical has been asked for a new proposal that would include the total building.

Hall of Fame Checks – It has been learned that some of the expenses of the *Hall of Fame* event were paid by the Arena rather than being paid by the organization coordinating the event. Checks intended for the organization totaling approximately \$1,200 have been received by the Arena. The Arena has identified approximately \$2,200 in expenses that will need to be reimbursed by the organization. ***It was moved by Dean Shore, seconded by Maruti Seth, and unanimously carried to direct the Accountant to void the checks received by the Arena and return them to the vendors and legal counsel will seek reimbursement from the Illiana Hall of Fame organization for the monies due the Arena.***

OLD BUSINESS:

Arena Signage – Mr. Shore reported that he met with *Hall of Fame* regarding the signage on the building to recognize the gift of Julius W. Hegeler II. Options for lighting the lettering on the side of building was discussed. The quote obtained is for the lettering and the staff of the Arena will refurbish the existing lettering. It was reported that there are approximately \$43,000 funds remaining in the Hegeler Bequest. ***It was moved by Dean Shore, seconded by Maruti Seth, and carried unanimously to accept the quote of \$5,325 from Hall of Fame Plaques for the lettering***

Mr. Seth reported that he has spoken to the City of Danville regarding the new signage that will be erected outside of the Pro Shop entrance. The Arena will need to seek a variance for the new signage and present to the Committee of the City of Danville for approval. The signage will now contain the mission statement of the Arena – *Indoor Fun for Everyone*.

Sale of Basketball Floor – No update available. The Board had previously been advised that the organization interested in purchase of the flooring would be here in October. It was noted that the Board had only approved the sale of the flooring and any shipping charges that may be incurred may be negotiated.

NEW BUSINESS:

Restructure of Board of Directors - It was noted that John Spezia has indicated that he will be leaving the Board of Directors at the end of his term, which is November of 2022. Due to his inactivity as a Board Member, it has been suggested to appoint an Interim Chairperson to coordinate the regular affairs of the Arena. ***It was moved by Ken Salomon, seconded by Maruti Seth, and unanimously carried to appoint Dean Shore as the Interim Chairperson of the Board of Directors.***

The member discussed reviewing the present Bylaws as it has been suggested that the officers of the Board have limited terms (e.g., one year) with a succession plan as to the officers. It was also suggested that attendance requirements be incorporated into the Bylaws as well. The Board members were encouraged to send their suggested revisions to Mr. Mudd, and he will work with Janet Payne and Teri Gaffney to revise the Bylaws.

Mr. Shore will contact Mayor Williams and County Board Chairperson Larry Baughn to seek their assistance in appointing active Board members for any open seats.

Appointment of Interim General Manager – The members discussed the need to appoint an Interim General Manager. *It was moved by Dean Shore, seconded by Maruti Seth, and unanimously passed to appoint Teri Gaffney as the Interim General Manager.*

General Manager Search Committee – It was reported that Kim Hoffman, Dylan Haun and Janet Payne will form the General Manager Search Committee. Ms. Hoffman will chair the Committee.

A job posting will be developed and applications will be accepted up to December 1st.

MANAGEMENT REPORT – Teri Gaffney highlighted the Management Report that was contained in the Board packet for the members' information.

OTHER BUSINESS:

It was moved by Kim Hoffman, seconded by Dylan Haun, and carried unanimously to recess into Executive Session to discuss personnel and litigation. (6:40 p.m.) Jeremiah Brady, Janet Payne and Ron Schmink were excused from the meeting.

The Board Meeting reconvened into regular session at 7:30 p.m.

It was moved by Dean Shore, seconded by Maruti Seth, and unanimously passed to increase the salary of the Interim General Manager to the salary of the past General Manager effective September 1, 2022.

It was moved by Dylan Haun, seconded by Kim Hoffman, and unanimously passed to authorize legal counsel to negotiate a counteroffer of settlement with the Vermilion County Bobcats after receiving the sponsorship information.

NEXT MEETING – The next meeting of the Board of Directors is scheduled for October 26, 2022.

ADJOURNMENT – There being no further business, the meeting adjourned at 7:35 p.m.



Teri Gaffney, Secretary