

**Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority**

Minutes of the Board of Directors
March 29, 2023 – 5:30 p.m.

Present: Tara Auter, O. J. Harrison, Kim Hoffman, Erik O’Kane, Durrell Robison, Ken Salomon, Dean Shore, and Matt Sims.

Absent: Bill Black, Dylan Haun, and Maruti Seth.

Attending: Andrew Mudd, Jeremiah Brady, Janet Payne, Dwayne Gaylor, and Teri Gaffney.

Guests: Mayor Rickey Williams

Call to Order: The meeting was called to order at 5:30 p.m.

Roll Call: The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meeting of the Board of Directors of March 1, 2023, were reviewed. ***It was moved by Erik O’Kane, seconded by Kim Hoffman, and carried to approve the Minutes of the meeting of the Board of Directors of March 1, 2023, as presented.***

PUBLIC COMMENTS – Mayor Rickey Williams presented the Board of Directors with a check in the amount of \$80,000 which represents a portion of the funds received by the City of Danville for American Rescue Plan Act (ARPA). The city had allotted the monies to aid in the lost Hotel/Motel Tax Revenue due to the Covid-19 pandemic.

COMMITTEE REPORTS:

Events Committee: Ken Salomon reported that the Committee will be meeting with representatives of Grandstand to evaluate opportunities.

Finance Committee: Dean Shore reviewed the current financial report. It was noted that the recent hotel/motel/liquor tax check was lower than anticipated. Presently, the account balance is at approximately \$53,000. A portion of the monies just received will be utilized for bills and \$50,000 will be placed in a new account. The accounts at First Financial were closed this week.

It was reported that the accountant, Jeremiah Brady, has gotten the Arena current on all financial audits and he was thanked for his hard work.

It was moved by Ken Salomon, seconded by Kim Hoffman, and carried to accept the February deposits, debits, credit card charges and bills paid as presented.

It was reported that bids for HVAC system are being obtained.

OLD BUSINESS:

Arena Signage – The Facility Manager, Dwayne Gaylor, has been working with Logan Cronk of the City of Danville regarding the placement of the sign. The original placement site is not ideal, so we are now looking to place the sign on the east side of the building.

Lighting Proposal – Mr. Gaylor has been working with lighting contractors to seek bids for the lighting project.

NEW BUSINESS:

Job Description - The Human Resource Director, Janet Payne, presented the *Facilities Project Specialist* Job Description. ***It was moved by Dean Shore, seconded by Kim Hoffman, and carried to approve the 'Facilities Project Specialist' Job Description as presented.***

Appointment of Officers – It was noted that the position of *Treasurer* remains an open position on the Board of Directors.

MANAGEMENT REPORT: The General Manager, Teri Gaffney, gave an overview of the Management Report that was contained in the Board packet.

OTHER BUSINESS:

It was moved by Dean Shore, seconded by Ken Salomon, and carried unanimously to recess into Executive Session to discuss litigation and potential future lease with a hockey team. (6:00 p.m.) Jeremiah Brady, Dwayne Gaylor and Janet Payne were excused from the meeting.

The Board Meeting reconvened into regular session at 6:15 p.m.

It was moved by Dean Shore, seconded by Tara Auter, and unanimously passed to approve that a Request for Proposal for a hockey team on Friday, April 1, 2023.

NEXT MEETING – The next meeting of the Board of Directors is scheduled for April 26, 2023.

ADJOURNMENT – There being no further business, the meeting adjourned at 6:20 p.m.

Dean Shore, Chairman