Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority

Minutes of the Board of Directors
August 28, 2024 – 5:30 p.m.

Present: Jason Baer, Ryan Brumfield, Nate Byram, Jakob Dazey, Dylan Haun, Kim Hoffman, Erik O'Kane, and Dean Shore.

Absent: O J Harrison, Maruti Seth, Matt Sims.

Attending: Andrew Mudd, Dwayne Gaylor, Jeremiah Brady, and Teri Gaffney.

Call to Order: The meeting was called to order at 5:30 p.m.

Roll Call: The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meetings of the Board of Directors of May 22, 2024, were reviewed. ***It was moved by Dean Shore, seconded by Dylan Haun, and carried to approve the Minutes of the meeting of the May 22, 2024, Board meeting as written.***

PUBLIC COMMENTS: No comments were received.

OLD BUSINESS:

HVAC – Dwayne Gaylor reported that the company has advised him that some of the units have been received and the company anticipates starting the project on the side of the offices and conference rooms within the next couple of weeks. The units for the arena should be received in September. The company's goal is to have the units installed and functioning by the end of November.

DECO Grant – Teri Gaffney reported that the DCEO grant has moving through the approval process at the State level. It is believed that it will be several months before the final approval is received, at which time the project can be started.

Finance Committee: Dean Shore reviewed the current financial report. ***It was moved by Dylan Haun, seconded by Erik O'Kane, and carried to unanimously accept the June/July of 2024 deposits, debit card expenditures, bills paid and accounts receivable as presented.***

2024-25 Budget: The members reviewed the proposed 2024-25 Budget for the Arena. ***It was moved by Nate Byram, seconded by Kim Hoffman, and carried to unanimously accept the 2024-25 Budget as presented.***

Events Committee – Kim Hoffman reported that the Committee had met and are looking to bring another midget wrestling event to the Arena. Ms. Hoffman also reported that there are plans to host an open house at the Arena to share the improvements at the Arena with the community. It was stated that it is important to repair and rebuild our community relationship.

NEW BUSINESS:

Restroom Remodel: As discussed previously, the DCEO Grant is moving through the approval process at the State level but it will be several months before the project can begin. The State has advised us that beginning project prior to full approval may result in denial of the funds. The members discussed utilizing some of the reserves to do the bathroom remodels near Concession Stand 1 as the DCEO monies are for the bathroom remodels near Concession Stand 2. ***It was moved by Kim Hoffman, seconded by Ryan Brumfield, and unanimously carried to seek bids for the renovation of the two southeast restrooms of the David S. Palmer Arena.*** Ms. Gaffney will prepare the publication for the newspaper for the bids.

Authority to Execute Contracts: DCEO has requested documentation that would allow the General Manager to execute documents and contracts on the behalf of the Arena. After discussion, ***it was moved by Dean Shore, seconded by Erik O'Kane, and unanimously carried to grant authority to the General Manager to enter into contracts and/or execute documents with the State of Illinois as a representative of the Vermilion County Metropolitan Exposition, Auditorium and Office Building Authority d/b/a David S. Palmer Arena.***

MANAGEMENT REPORT:

The Management Report that was contained in the Board material was highlighted by Ms. Gaffney. It was noted that Danville Youth Hockey has been met with some challenges but are continuing to look for options for the season. The V4 hockey machine has been installed near the Pro Shop. Some members of the Danville Pickup Hockey League are now forming the Danville Adult Hockey League and will play on Sunday nights. The improvements that have been implemented by the Facilities team were highlighted.

It was noted that there was recently an issue with the backup of some water and Cleanline has been on site to determine the issue. It has been determined that an additional cleanout is needed to reach the problem. A quote has been submitted in the amount of $9,050. ***It was moved by Erik O'Kane, seconded by Dean Shore, and unanimously carried to accept the bid from CleanLine in an amount not to exceed $9,005 for the excavation to access the line and to install a clean out pipe for additional access.***

OTHER BUSINESS:

Officers for 2024-25: It was noted that Kim Hoffman is now the Chairperson of the Board for the 2024-25 Board year. A Vice Chair is still needed.

Executive Session
It was moved by Erik O'Kane, seconded by Jakob Dazey, and unanimously carried to recess into Executive Session to discuss litigation. (6:08 pm) Jeremiah Brady and Dwayne Gaylor were excused from the meeting.

The Board Meeting reconvened into regular session at 6:19 pm.

No action was taken from the Executive Session.

NEXT MEETING – The next regularly scheduled meeting of the Board of Directors is Wednesday, September 25, 2024, at 5:30 p.m.

ADJOURNMENT – There being no further business, the meeting adjourned at 6:20 p.m.

Kim Hoffman, Chairperson