Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority

Minutes of the Board of Directors
September 25, 2024 – 5:30 p.m.

Present: Jason Baer, Ryan Brumfield, Nate Byram, Jakob Dazey, O. J. Harrison, Kim Hoffman, Erik O'Kane, and Matt Sims.

Absent: Dylan Haun, Maruti Seth and Dean Shore.

Attending: Molly Gregory, Jeremiah Brady, and Teri Gaffney.

Call to Order: The meeting was called to order at 5:30 p.m.

Roll Call: The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meeting of the Board of Directors of August 28, 2024, were reviewed. ***It was moved by Erik O'Kane, seconded by Matt Sims, and carried to approve the Minutes of the meeting of the August 28, 2024, Board meeting as written.***

PUBLIC COMMENTS: No comments were received.

OLD BUSINESS:

HVAC – It was reported that the HVAC project is continuing. The old units were recently removed from the roof and the new units put into place. Some of the new units are not the same size as those replaced and new curbing is needed.

Restroom Remodel – At the meeting of August 28, 2024, the Board had approved to seek bids for the renovation of the two southeast restrooms of the Arena. The appropriate paperwork to give public notice of the bids was completed but there had been some miscommunication with the local newspaper on the dates of publication. After discussion, it was the consensus of the members to again provide a public notice regarding the bid process for the renovation of the two southeast restrooms.

Finance Committee: The current financial report was reviewed. ***It was moved by Matt Sims, seconded by Erik O'Kane, and carried to unanimously accept the August of 2024 deposits, debit card expenditures, bills paid and accounts receivable as presented.***

Events Committee: Kim Hoffman reported that another meeting of the Committee will be scheduled.

NEW BUSINESS:

Line of Credit Renewal - The line of credit at Iroquois Federal for $50,000 needs to be renewed. ***It was moved by Erik O'Kane, seconded by Nate Byram, and carried to unanimously approved to request Iroquois Federal Savings & Loan to extend our Line of Credit an additional year.***

MANAGEMENT REPORT

The Management Report that was contained in the Board material was highlighted by Ms. Gaffney. Cleanline completed the project, and a broken pipe was found and repaired as well as the installation of a new clean-out. The new chairs that were gifted to the Arena by the Vermilion Healthcare Foundation will be used on Thursday at the Kiwanis Pancake Day. The improvements that have been implemented by the Facilities team were highlighted.

OTHER BUSINESS

None reported.

EXECUTIVE SESSION

As there was no need for the Executive Session, this was deferred.

NEXT MEETING

The next regularly scheduled meeting of the Board of Directors is Wednesday, October 23, 2024, at 5:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:00 p.m.

Kim Hoffman, Chairperson