

**Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority**

Minutes of the Board of Directors
October 23, 2024 – 5:30 p.m.

Present: Jason Baer, Ryan Brumfield, Nate Byram, Jakob Dazey, O. J. Harrison, Kim Hoffman, Erik O’Kane, Maruti Seth, Dean Shore, and Matt Sims.

Absent: Dylan Haun.

Attending: Andrew Mudd, Dwayne Gaylor, Jeremiah Brady, and Teri Gaffney.

Call to Order: The meeting was called to order at 5:30 p.m.

Roll Call: The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meeting of the Board of Directors of September 25, 2024, were reviewed. ***It was moved by Nate Byram, seconded by Jakob Dazey, and carried to approve the Minutes of the meeting of the September 25, 2024, Board meeting as written.***

PUBLIC COMMENTS: No comments were received.

OLD BUSINESS:

HVAC – It was reported that the HVAC project is continuing. The company had originally hoped to have the system running by the start of *the Festival of Trees*, but it is uncertain that will be achieved. The system over the arena will be commissioned first and the system over the offices and conference rooms will be later.

Restroom Remodel – In response to the publication for bids for restroom remodel of the southeast restrooms, one bid was received. After extensive discussion, ***it was moved by Kim Hoffman, seconded by Erik O’Kane and unanimously carried to reject the bid for the renovation of the two southeast restrooms of the Arena and publish again for new bids.***

A public notice regarding the bid process for the renovation of the restrooms will be submitted.

Finance Committee: The current financial report for the month of September of 2024 was reviewed. ***It was moved by Matt Sims, seconded by Erik O’Kane, and carried to unanimously accept the September of 2024 deposits, debit card expenditures, bills paid and accounts receivable as presented.***

Events Committee: it was reported that the Events Committee had met on October 18th. Mr. Brumfield asked if the Board could set a type of budget which would allow the Committee to book some events. Following discussion, it was the consensus of the members that the Events Committee should bring forward any recommendations to the Board for action. It was acknowledged that special meetings may need to be scheduled to accommodate Committee requests.

NEW BUSINESS:

None reported.

MANAGEMENT REPORT

The Management Report that was contained in the Board material was highlighted by Ms. Gaffney. It was noted that we have had some issues with the LED sign, and we will hopefully have that resolved soon. *Festival of Trees* will begin soon. This year, we have asked that the same security procedures be followed that we do for all other activities. We are allowing the organization to utilize their own security team, but our policy must be followed.

The Board of Directors reviewed the policy on *Event Safety & Security*, and it was the consensus of the members to allow cowbells at the events. Ms. Gaffney will have the policy revised.

OTHER BUSINESS

None reported.

EXECUTIVE SESSION

As there was no need for the Executive Session, this was deferred.

NEXT MEETING

The next regularly scheduled meeting of the Board of Directors is Wednesday, December 4, 2024, at 5:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:00 p.m.

Kim Hoffman, Chairperson