

**Vermilion County Metropolitan Exposition Auditorium
And Office Building Authority**

Minutes of the Board of Directors
January 22, 2025 – 5:30 p.m.

Present: Jason Baer, Ryan Brumfield, Jakob Dazey, Kim Hoffman, Alex Rosdail Dean Shore, and Matt Sims.

Absent: O. J. Harrison, Dylan Haun, Erik O’Kane and Maruti Seth.

Attending: Andrew Mudd, Dwayne Gaylor, Jeremiah Brady, and Teri Gaffney.

Call to Order: The meeting was called to order at 5:30 p.m.

Roll Call: The roll call was taken. A quorum was present.

Approval of Minutes: The Minutes of the meeting of the Board of Directors of October 23, 2024, were reviewed. ***It was moved by Dean Shore, seconded by Jakob Dazey, and carried to approve the Minutes of the meeting of the October 23, 2024, Board meeting as written.***

PUBLIC COMMENTS: No comments were received.

OLD BUSINESS:

HVAC – It was reported that the HVAC project is continuing. The system is fully functional in the Arena. When the system in the offices and conference rooms was started, there was an electrical issue that caused major damage to the unit boards. Rob Black has advised us that Carrier is sending a replacement unit that the boards can be swapped out. It is then believed that all but two of the zones can be started. The plan for the remaining units is still being developed by the company.

Restroom Bid – Following the last meeting, another publication for bids for the restroom remodel of the southeast restrooms was posted. A single bid was received and reviewed. Dwayne Gaylor, Facility Manager, suggested that his staff could do the majority of the work. After discussion, ***it was moved by Jakob Dazey, seconded by Matt Sims, and carried to reject the bid from Algat Enterprises, Inc, for the renovation of the two southeast restrooms of the Arena.***

Finance Committee: The current financial report for the months of October, November and December was reviewed. It was noted that payroll is as expected for the hockey season. The debt of Ellen Tully will be removed from the Receivables. ***It was moved by Dean Shore, seconded by Ryan Brumfield, and unanimously approved to accept the October, November and December of 2024 deposits, debit card expenditures, bill paid and accounts receivable as presented.***

Events Committee: Kim Hoffman reviewed the activities of the Events Committee. The Board was advised that they have the opportunity to secure a comedy show with three comedians at a cost of \$2,500 each. A local emcee would be secured. Potential dates for such a show were reviewed. It was the consensus of the Board that the Committee should move forward with the event. Sponsorships will be secured as well.

January 22, 2025

Page 2

It was also reported that Ms. Hoffman would like to plan a 'meet & greet' of area businesses to give the community an overview of the improvements that have been made at the Arena over the past few years.

NEW BUSINESS:

None reported.

MANAGEMENT REPORT

The Management Report that was contained in the Board material was highlighted by Ms. Gaffney. The new can from Riggs beer was displayed for the members. The initial sales of the beer have been strong. It was noted that we have ordered new tables for the conference rooms and will continue to replace the older tables.

OTHER BUSINESS

None reported.

EXECUTIVE SESSION

It was moved by Dean Shore, seconded by Jakob Dazey, and unanimously carried to recess into Executive Session to discuss litigation, lease of real property, and Compensation Ranges/Management.

The Board meeting was reconvened into regular session at 6:15 p.m.

It was moved by Dean Shore, seconded by Kim Hoffman, and unanimously approved to authorize Attorney Andrew Mudd to send a letter to the Estate of Ellen Tully accepting the charitable gift of the screens in the Arena and the lockers in the lower locker rooms.

NEXT MEETING

The next regularly scheduled meeting of the Board of Directors is Wednesday, February 26, 2025, at 5:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:20 p.m.

Kim Hoffman, Chairperson